

## Application for Funding Assistance 2020

### **Objective of the Dairy Flat Community Trust**

To benefit and enhance the Dairy Flat Community

### **Who can apply for funding assistance?**

A group or individual who has a project beneficial to those people whose principal place of residence is within the Community Trust area as defined by the map enclosed.

Post secondary scholarships can be applied for by those people whose family residence is within the Trust area.

### **How to apply**

Please answer every question in the appropriate form.

Send this application to: Dairy Flat Community Trust  
P O Box 228, Silverdale 0944,  
Or email to: dairyflatcommunitytrust@hotmail.co.nz

### **When to apply**

- \* Funding applications for this year open 24<sup>th</sup> July 2020
- \* Funding applications for this calendar year close 18<sup>th</sup> September 2020

No late applications will be considered.

### **Further information may be required**

The Board of Trustees will investigate each application for funding assistance. This may require the applicant to provide further information, arrange site visits, or attend an interview as requested by the Trust Board. Your application will be disseminated only to the Trustees for the purposes of determining your eligibility for the grant. Your lodgement of this application is deemed to be your acceptance of these conditions.

### **When will the decision be made?**

The Trust will assess all applications before determining funding allocation for that financial year by 12<sup>th</sup> November of each year. Applicants will be notified of the Trust's determination soon after that date.

### **Presentation to successful applicants**

Funding allocations will be presented at the WMNZ, Redvale Landfill Conference room on 29<sup>th</sup> November 2020, 4.30pm. All recipients will be required to present an outline to the meeting of how and where their funding will be used.

### **Proof and changes of funding expenditure**

All organisations must provide receipts up to the value or more for the purpose of which the assistance was originally applied for, (as soon as possible after completion of the project). If funding cannot be used on the project applied for, you are required to contact the Trust immediately. You will then be required to either reapply for an alternative project or to refund the money to the Trust.

### **Reporting project completion**

All recipients of funding from the Trust are required to submit a written report – preferably with photos – on a form provided at a later date showing how the funding was spent. Failure to furnish a report may jeopardise any future consideration for funding from the Trust.

DAIRY FLAT COMMUNITY TRUST

PART B – FUNDING ASSISTANCE APPLICATION FOR **ORGANISATIONS** - 2020

**Answer all questions**

1. Name of Organisation: .....
2. Physical Address:.....  
..... Postcode: .....  
Postal Address: ..... Postcode: .....  
Telephone: .....
3. Contact Person:  
Name: .....  
Position: .....  
Phone: (Bus): ..... (Home): .....  
Email: .....
4. Are you a Trust, Incorporated Society? YES / NO  
If other, please specify: .....
5. Names of principal officers (indicate which officers live in Dairy Flat - DF)  
Chairperson/President: .....  
Secretary: .....  
Treasurer: .....  
Trustees/Board/Committee members: .....  
.....  
.....  
.....

Auditor: .....

Accountant: .....

Solicitor: .....

6. State your organisation's purposes and objectives

(continue on separate sheet if necessary):

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7. How long has your branch of your organisation existed?

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8. Is your organisation responsible or controlled by any other organisation or authority?

(If so, specify):.....

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9. State the purpose for which assistance is requested:

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10. How would Trust funding assistance of this project benefit the Dairy Flat Community?

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11. Number of people whom you expect will benefit from the financial assistance which you are requesting:

Members: .....Others: .....

12. Number of members residing in Dairy Flat: .....
13. How much money are you asking for? \$.....
14. What is the total cost of your project? \$.....
15. How much have you raised towards your project? \$ .....
16. Are you borrowing money? \$.....
17. Will any of the requested funds be spent on salaries, wages, travelling, or general running costs? YES / NO  
If yes, specify:  
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18. Supply a detailed breakdown of how the requested funds would be spent (include a list of all major items, with actual or estimated costs of each): (continue on a separate sheet if necessary)  
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19. Applications greater than \$2000 must supply three quotations from local businesses if possible.
20. Have you received any funding assistance from us in previous years? YES / NO If yes – state:  
Year                      Project details                      Amount  
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21. Have you applied for funds elsewhere? YES / NO

22. All successful grants will be paid by direct debit after the presentation on Sunday 29<sup>th</sup> November 2020. Please provide your nominated account number

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- If successful in our application for funding, we accept the requirements of the Trust to fully account for the expenditure of the grant and will make a full report to the Trustees prior to, or at the next AGM.  
(Failure to provide this report may affect any consideration for future funding).

- If successful, do you consent to the Trust using any photos provided by your organisation, or any taken at the presentation, for social media? YES / NO

- How did you hear about us? (circle all that apply)

Friends/Family   DF Newsletter   Rodney Times   Facebook

Other? .....

Signed: .....

Date: .....

Name of person filing this application.....